Continia
Document Capture

The traditional way

The invoice is received either in physical paper format, or via .pdf on a mail.

A .pdf invoice will have to be printed in order to have a physical example for approval.

The accountant will bring the invoice for approval to the Manager, when this person is available. This process can be very time consuming.
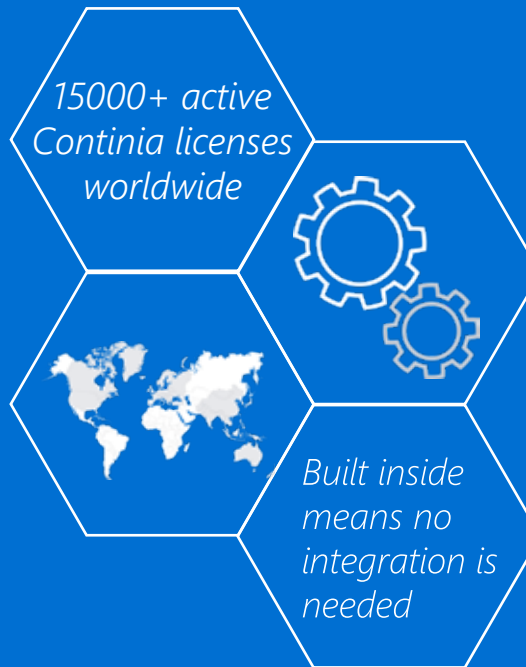
When the Invoice is finally approved, it will receive a "received" stamp and a signature.

The invoice is now ready for entry to the ERP system, and the accountant will manually enter all relevant details from the physical invoice, into the ERP system. After posting the invoice, the physical document will now have to be enriched with the new registered document no. from the ERP system.
The physical document is now saved in a ring binder.

The digital way

Continia Document Capture automatically detects the email, and process the .pdf invoice with our award winning OCR engine

The invoice is automatically registered, and sent for approval to the relevant approver. The approval is at any given time available in both Business Central and through a web browser, to the convenience of the approver.

After approval, the document will be ready for posting in Business Central without manual interference.
When the invoice is posted, all information will be retrievable within Business Central.

15000+ active Continia licenses worldwide

Built inside means no integration is needed

BUILT INSIDE

Business Central

fast

easy

efficient